



Board of Commissioners of Cook County

118 North Clark Street
Chicago, IL

Legislation Text

File #: 23-3100, **Version:** 1

PROPOSED CONTRACT

Department(s): Bureau of Administration, Printing and Graphics Services (PGS), and Various Cook County Agencies

Vendor: Bebon Office Machines, Chicago, Illinois

Request: Authorization for the Chief Procurement Officer to enter into and execute

Good(s) or Service(s): Countywide Paper Products

Contract Value: \$2,890,274.44

Contract period: 7/10/2023 - 7/9/2025, with two (2), one (1)-year renewal options

Potential Fiscal Year Budget Impact:

Printing and Graphic Services (\$525,102.56)

FY 2023 \$109,396.00, FY 2024 \$262,552.00, FY 2025 \$153,154.56

Administrative Hearings (\$2,928.96)

FY 2023 \$300.00, FY 2024 \$262,552.00, FY 2025 \$1,314.48

Adult Probation (\$237,600.00)

FY 2023 \$49,500.00, FY 2024 \$118,800.00, FY 2025 \$15,972.00

Animal & Rabies Control (\$3,054.24)

FY 2023 \$1,054.24, FY 2024 \$1,000.00, FY 2025 \$1,000.00

Cook County Assessor (\$21,612.00)

FY 2023 \$13,200.00, FY 2024 \$14,520.00, FY 2025 \$15,972.00

Bureau of Asset Management (\$2,581.20)

FY 2023 \$860.40, FY 2024 \$860.40, FY 2025 \$860.40

Board of Review (\$3,223.56)

FY 2023 \$447.64, FY 2024 \$1,701.04, FY 2025 \$1,074.88

Budget Office (\$1,178.40)

FY 2023 \$392.80, FY 2024 \$392.80, FY 2025 \$392.80

Building & Zoning (\$2,492.64)

FY 2023 \$519.30, FY 2024 \$1,246.32, FY 2025 \$727.02.00

Bureau of Admin. (\$2,105.56)

FY 2023 \$701.85, FY 2024 \$701.85, FY 2025 \$701.86

Bureau of Economic Dev. (\$4,726.08)

FY 2023 \$1,500.00, FY 2024 \$1,426.08, FY 2025 \$1,800.00

Cook County Office of the Chief Judge (\$155,782.60)

FY 2023 \$26,173.15, FY 2024 \$77,891.28, FY 2025 \$51,718.17

Office of the Chief Procurement Officer (\$570.24)

FY 2023 \$142.56, FY 2024 \$285.12, FY 2025 \$142.56

Cook County Clerk of the Circuit Court (\$559,980.00)

FY 2023 \$72,456.00, FY 2024 \$243,762.00, FY 2025 \$243,762.00

Office of the Comptroller (\$46,872.00)

FY 2023 \$9,765.00, FY 2024 \$23,436.00, FY 2025 \$13,671.00

Contract Compliance (\$950.40)

FY 2023 \$0.00, FY 2024 \$475.20, FY 2025 \$475.20

Cook County Clerk (\$47,973.60)

FY 2023 \$9,594.72, FY 2024 \$12,792.96, FY 2025 \$25,585.92

Cook County Department of Environment and Sustainability (\$468.72)

FY 2023 \$0.00, FY 2024 \$234.36, FY 2025 \$234.36

Cook County Department of Transportation and Highways (\$3,082.32)

FY 2023 \$1,082.32, FY 2024 \$1,000.00, FY 2025 \$1,000.00

Facilities Management (\$10,951.20)

FY 2023 \$1,500.00, FY 2024 \$4,725.60, FY 2025 \$4,725.60

Human Rights (\$1,425.60)

FY 2023 \$225.60, FY 2024 \$600.00, FY 2025 \$600.00

Human Resources (\$4,060.80)

FY 2023 \$1,602.72, FY 2024 \$1,602.72, FY 2025 \$855.36

Human Resources - Labor Relations (\$2,607.12)

FY 2023 \$475.20, FY 2024 \$1,303.56, FY 2025 \$828.36

Dept. of Emergency Management and Regional Security (\$9,981.36)

FY 2023 \$1,386.50, FY 2024 \$4,297.53, FY 2025 \$4,297.33

Office of the Inspector General (\$475.20)

FY 2023 \$95.04, FY 2024 \$237.60, FY 2025 \$828.36

Dept. of Juvenile Probation (\$39,515.04)

FY 2023 \$20,507.04, FY 2024 \$9,504.00, FY 2025 \$9,504.00

JTDC (\$23,204.00)

FY 2023 \$4,834.17.00, FY 2024 \$11,602.00, FY 2025 \$6,767.83

Cook County Law Library (\$22,464.00)
FY 2023 \$7,488.00, FY 2024 \$7,488.00, FY 2025 \$7,488.00

Cook County Medical Examiner's Office (\$54,286.80)
FY 2023 \$7,000.00, FY 2024 \$27,143.40, FY 2025 \$20,143.40

Bureau of MIS/Technology (\$106,671.60)
FY 2023 \$35,557.20, FY 2024 \$35,557.20, FY 2025 \$35,557.20

Public Administrator (\$3,024.00)
FY 2023 \$1,008.00, FY 2024 \$1,008.00, FY 2025 \$1,008.00

Public Defender (\$74,304.00)
FY 2023 \$10,320.00, FY 2024 \$31,992.00, FY 2025 \$31,992.00

Public Guardian (\$19,958.40)
FY 2023 \$4,158.00, FY 2024 \$9,979.20, FY 2025 \$5,821.20

Department of Revenue (\$3,024.00)
FY 2023 \$3,024.00, FY 2024 \$3,024.00, FY 2025 \$3,024.00

Risk Management (\$2,376.00)
FY 2023 \$396.00, FY 2024 \$990.00, FY 2025 \$990.00

Cook County Sheriff's Office (\$418,860.00)
FY 2023 \$69,810.00, FY 2024 \$209,430.00, FY 2025 \$139,620.00

Cook County Social Services (\$95,688.00)
FY 2023 \$31,896.00, FY 2024 \$31,896.00, FY 2025 \$31,896.00

Cook County State's Attorney's Office (\$355,102.00)
FY 2023 \$73,979.58, FY 2024 \$177,551.00, FY 2025 \$103,571.42

Cook County Treasurer (\$19,915.20)
FY 2023 \$4,149.00, FY 2024 \$9,957.60, FY 2025 \$5,808.60

Cook County Zoning Board of Appeals (\$95.04)
FY 2023 \$95.04, FY 2024 \$0.00, FY 2025 \$0.00

Accounts:

Printing and Graphic Services
11000.1011.18020.530705

Administrative Hearings
11000.1026.10245.530605

Adult Probation
11100.1280.35720.530705;

Animal & Rabies Control
11312.1510.33925.530605

Cook County Assessor
11000.1040.10155.530605

Bureau of Asset Management
11000.1031.10155.530605

Board of Review
11000.1050.10155.530605

Budget Office
11000.1014.10155.530605

Building & Zoning
11000.1160.10155.530605

Bureau of Admin.
11000.1011.18020.530705

Bureau of Economic Dev.
11000.1027.10155.530605

Office of the Chief Judge
11000.1310.35095.530705

Office of the Chief Procurement Officer
11000.1030.19670.530605

Cook County Clerk of the Circuit Court
11318.1335.18695.531670

Office of the Comptroller
11000.1020.10155.530605

Contract Compliance
11000.1022.10155.530605

Cook County Clerk
11000.1110.35655.530605

Cook County DES
11000.1161.10155.530605

Cook County Department of Transportation and Highways
11856.1500.10155.530705

Facilities Management
11100.1200.12355. 530605

Human Rights
11000.1002.14940.530605

Human Resources

11000.1032.10155.530175

Human Resources - Labor Relations

11000.1033.15420.530175

Dept. of Emergency Management and Regional Security

11100.1265.10155.530605

Office of the Inspector General

11000.1080.10155.530605

Dept. of Juvenile Probation

11100.1326.10270.530705

JTDC

11100.1440.10155.530605

Cook County Law Library

11310.1530.35400.530605

Cook County Medical Examiner's Office

11100.1259.10155.530605

Bureau of MIS/Technology

11000.1009.33885.530705

Public Administrator

11100.1390.10155.530605

Public Defender

11100.1260.10155.531670

Public Guardian

11100.1305.35325.530605

Department of Revenue

11000.1007.10155.530605

Risk Management

11000.1008.10155.530605

Cook County Sheriff's Office

11100.1214.14050.530605

Cook County Social Services

11100.1313.10155.530705

Cook County State's Attorney's Office

11100.1250.14245.530705

Cook County Treasurer

11854.1060.10155.530605

Cook County Zoning Board of Appeals
11000.1070.33960.520610

Contract Number(s): 2223-05063

Concurrences:

The vendor has met the Minority- and Women-owned Business Enterprise Ordinance via full MBE waiver and WBE goal set at 0%.

The Chief Procurement Officer concurs.

Summary: This contract will allow PGS to provide Cook County Agencies with various paper products (photocopier, offset, index, tag, photo, carbonless, etc.) in various sizes, weights, colors and finishes.

The vendor was selected pursuant to a publicly advertised Invitation for Bids (IFB) in accordance with the Cook County Procurement Code. Bebon Office Machines was the lowest, responsive and responsible bidder.

In accordance with the Cook County Procurement Code, the Office of the Chief Procurement Officer issued a publicly advertised competitive bid for various paper products (photocopier, offset, index, tag, photo, carbonless, etc.) in various sizes, weights, colors and finishes. Bebon Office Machines was the lowest, responsive and responsible bidder for various paper products (photocopier, offset, index, tag, photo, carbonless, etc.) in various sizes, weights, colors and finishes.