



Board of Commissioners of Cook County

118 North Clark Street
Chicago, IL

Legislation Text

File #: 23-3519, **Version:** 1

PROPOSED CONTRACT AMENDMENT

Department(s): Office of the Chief Judge, Circuit Court of Cook County

Vendor: Runco Office Supply, Elk Grove Village, Illinois

Request: Authorization for the Chief Procurement Officer to renew, and increase contract

Good(s) or Service(s): Red Journals

Original Contract Period: 8/1/2019 - 7/31/2022, with two (2), one-year renewal options

Proposed Amendment Type: Renewal and Increase

Proposed Contract Period: Renewal period 8/1/2023 - 7/31/2024

Total Current Contract Amount Authority: \$62,898.87

Original Approval (Board or Procurement): Procurement, 8/5/2019, \$48,969.00

Increase Requested: \$16,664.40

Previous Board Increase(s): N/A

Previous Chief Procurement Officer Increase(s): 7/13/2022, \$13,929.87

Previous Board Renewals: N/A

Previous Chief Procurement Officer Renewals: 7/13/2022 (8/1/2022 - 7/31/2023)

Previous Board Extension(s): N/A

Previous Chief Procurement Officer Extension(s): N/A

Potential Fiscal Impact: FY 2023 \$16,664.40

Accounts: 11100.1310.10155.530605.00000.00000 (Office Supplies)

Contract Number(s): 1925-17752

Concurrences:

The Contract Specific Goal set on this contract is Zero. Prime vendor is WBE Certified.

The Chief Procurement Officer concurs.

Summary: The Office of the Chief Judge is requesting to exercise the second one-year renewal option on contract 1925-17752. This will allow the Office of the Chief Judge to continue to receive red journals.

Competitive bidding procedures were followed in accordance with the Cook County Procurement Code. Runco was the lowest, responsive and responsible bidder.