



Board of Commissioners of Cook County

118 North Clark Street
Chicago, IL

Legislation Text

File #: 23-2111, **Version:** 1

PROPOSED CONTRACT AMENDMENT (TECHNOLOGY)

Department(s): Bureau of Technology

Vendor: Toshiba Business Solutions, a division of Toshiba American Business Solution, Arlington Heights, Illinois

Request: Authorization for the Chief Procurement Officer to renew and increase contract

Good(s) or Service(s): Leasing of multi-function digital copiers (MFD)

Original Contract Period: 5/1/2019 - 4/30/2024, with two (2) one-year renewal options

Proposed Amendment Type: Renewal and Increase

Proposed Contract Period: 5/1/2024 - 4/30/2025

Total Current Contract Amount Authority: \$2,250,000.00

Original Approval (Board or Procurement): Board, 4/25/2019, \$2,250,000.00

Increase Requested: \$1,267,770.00

Previous Board Increase(s): N/A

Previous Chief Procurement Officer Increase(s): N/A

Previous Board Renewals: N/A

Previous Chief Procurement Officer Renewals: N/A

Previous Board Extension(s): N/A

Previous Chief Procurement Officer Extension(s): N/A

Potential Fiscal Impact: FY 2023: \$590,362.80, FY 2024: \$590,362.80, FY 2025: \$590,362.80

Accounts: 11000.1490.15050.550031

Contract Number(s): 1825-17613

Concurrences:

The vendor has met the MBE-and Women-owned Business Enterprise Ordinance via: Direct Participation.

The Chief Procurement Officer concurs.

BOT: N/A

Summary: Toshiba Business Solutions provides maintenance, support, and supplies for the fleet of Toshiba MFDs (Multi-Function Devices). These devices provide multiple functions to Cook County agencies within the Offices of The President as well as separately elected offices. The Bureau of Technology recommends that when printers reach the end of their lifecycle they are replaced with multi-functional devices (MFDs) which incorporate printing, photocopying, and scanning into one device that can be used by multiple users. This results in greater efficiency and reduced maintenance costs.

Competitive bidding procedures were followed for the original contract in accordance with the Cook County Procurement Code. Toshiba was the lowest, responsive and responsible bidder.