



Board of Commissioners of Cook County

118 North Clark Street
Chicago, IL

Legislation Text

File #: 23-5724, **Version:** 1

PROPOSED TRANSFER OF FUNDS

Department: Cook County Commissioner Donna Miller, 6th District

Request: Direct Approval

Reason: Printing and Postage

From Account(s): Fund 11000; Dept. 1086; Program 19335;501010, 0032827, Salary and Wages of Regular Employees. Total Amount \$13,800.00)

To Account(s): Fund 110000, Dept. 1086, Program 19335;520490, External Graphics and Reproduction Services \$6,900; Fund 11000; Dept. 1086; Program 19335; 520259 Postage \$6,900)

Total Amount of Transfer: \$13,800.00

On what date did it become apparent that the receiving account would require an infusion of funds in order to meet current obligations? What was the balance in the account on that date, and what was the balance 30 days prior to that date?

October 31, 2023. The account balance was \$8,000.00 for both accounts 30 days prior to October 31, 2023.

How was the account used for the source of transferred funds identified? List any other accounts that were also considered (but not used) as the source of the transferred funds.

Staffing changes resulted in a surplus in the source account; the external graphics and reproduction services and postage accounts will be used for printing and mailing for the office of the 6th County District.

Identify any projects, purchases, programs, contracts, or other obligations that will be deferred, delayed, or canceled as a result of the reduction in available spending authority that will result in the account that funds are transferred from.

N/A

If the answer to the above question is “none” then please explain why this account was originally budgeted in a manner that caused an unobligated surplus to develop at this point in the fiscal year.

Staffing changes/time to hire