



# Board of Commissioners of Cook County

118 North Clark Street  
Chicago, IL

## Legislation Text

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**File #:** 24-0211, **Version:** 2

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### PROPOSED CONTRACT

**Department(s):** County Clerk

**Vendor:** Envelope Connection, Chicago, Illinois

**Request:** Authorization for the Chief Procurement Officer to enter into and execute

**Good(s) or Service(s):** Printing and Mailing Pre-Election Voter Identification Cards and Printing Ballot Signature Books

**Contract Value:** \$578,900.00

**Contract period:** 1/26/2024 - 1/25/2026, with two (2) one -year renewal options

**Potential Fiscal Year Budget Impact:** FY 2024 \$289,450.00, FY 2025 \$289,450.00

**Accounts:** 11306.1110.35160.520490

**Contract Number(s):** 2305-06290

**Concurrences:**

The Vendor has met the Minority-and Women-owned Business Enterprise Ordinance via: Direct Participation. The Prime Vendor is certified MWBE.

The Chief Procurement Officer concurs.

**Summary:** This contract will allow the Cook County Clerk's Office to enter into a new contract with Envelope Connection for Printing and Mailing Pre-Election Voter Identification Cards and Printing Ballot Signature Books that will be used in the year 2024 and 2025. The services require Printing and Mailing the Clerk's Voter Identification Cards and Printing Ballot Signature Books.

The vendor was selected pursuant to a publicly advertised Invitation for Bids (IFB) in accordance with the Cook County Procurement Code. Envelope Connection was the lowest, responsive and responsible bidder.

In accordance with the Cook County Procurement Code, the Office of the Chief Procurement Officer issued a publicly advertised competitive bid for Printing and Mailing Pre-Election Voter Identification Cards and Printing Ballot Signature Books. Envelope Connection was the lowest, responsive, and responsible bidder for Printing and Mailing Pre-Election Voter Identification Cards and Printing Ballot Signature Books.