



# Board of Commissioners of Cook County

118 North Clark Street  
Chicago, IL

## Legislation Text

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**File #:** 17-1939, **Version:** 1

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### **PROPOSED CONTRACT AMENDMENT**

**Department(s):** Clerk of the Circuit Court

**Vendor:** Trademark Products, Inc., Elk Grove Village, Illinois

**Request:** Authorization for the Chief Procurement Officer to increase and extend contract

**Good(s) or Service(s):** Maintenance and Repair of Electric Sealers and Electric Time Stamps

**Original Contract Period:** 7/1/2013 - 6/30/2015, with two (2), one (1) year renewal options

**Proposed Contract Period Extension:** 7/1/2017 - 12/31/2017

**Total Current Contract Amount Authority:** \$107,700.00

**Original Approval (Board or Procurement):** 6/12/2013, \$30,118.50

**Previous Board Increase(s) or Extension(s):** 5/11/2016, \$13,700.00, 7/1/2016 - 6/30/2017

**Previous Chief Procurement Officer Increase(s) or Extension(s):** 10/22/2014, \$20,381.50, 7/1/2015 - 6/30/2016;  
8/25/2015, \$43,500.00

**This Increase Requested:** \$25,000.00

**Potential Fiscal Impact:** FY 2017 \$25,000.00

**Accounts:** 335-440

**Contract Number(s):** 12-84-210

#### **Concurrences:**

The vendor has met Minority-and Women- owned Business Enterprise Ordinance via full MBE and WBE waiver with indirect participation.

The Chief Procurement Officer concurs.

**Summary:** This increase and extension will ensure electric court seals and time stamps for the Clerk of the Circuit Court are operational. The court seals and time stamps are used on a daily basis to emboss the County seal and time-stamp documents received by the Clerk of the Circuit Court.

The Clerk of the Circuit Court is currently working with the Office of the Chief Procurement Officer is currently working with to complete the competitive bidding process for a new contract.

This contract was awarded through the competitive bidding process in accordance with the Cook County Procurement

Code. Trademark Products, Inc. was the lowest, responsive and responsible bidder.