



Board of Commissioners of Cook County

118 North Clark Street
Chicago, IL

Legislation Details

File #: 23-0003 **Version:** 1 **Name:** JJ Collins Sons, Inc., Woodridge, Illinois
Type: Contract Amendment **Status:** Approved
File created: 10/31/2022 **In control:** Board of Commissioners
On agenda: 1/26/2023 **Final action:** 1/26/2023
Title: PROPOSED CONTRACT AMENDMENT

Department(s): County Clerk

Vendor: JJ Collins Sons, Inc., Woodridge, Illinois

Request: Authorization for the Chief Procurement Officer to extend and increase contract

Good(s) or Service(s): Printing and Mailing of Voter Information and Printing Ballot Application Books

Original Contract Period: 1/31/2018-1/30/2020, with three (3), one (1) year renewal options

Proposed Amendment Type: Extension and Increase

Proposed Contract Period: Renewal period 1/31/2023 -5/31/2023

Total Current Contract Amount Authority: \$1,355,425.00

Original Approval (Board or Procurement): Board, 1/17/2018 \$332,675.00

Increase Requested: \$349,000.00

Previous Board Increase(s): 1/16/2020, \$282,100.00, 5/13/2021, \$279,000.00, 1/13/2022, \$461,650.00

Previous Chief Procurement Officer Increase(s): N/A

Previous Board Renewals: 1/16/2020, 1/31/2020-1/30/2021, 1/13/2022, 1/31/2022-1/30/2023

Previous Chief Procurement Officer Renewals: 4/22/2021, 1/31/2021-1/30/2022

Previous Board Extension(s): N/A

Previous Chief Procurement Officer Extension(s): N/A

Potential Fiscal Impact: FY 2023 \$349,000.00

Accounts: 11306.1110.35160.520490 (External Graphics and Reproduction Services)

Contract Number(s): 1735-16852

Concurrences:

The vendor has met the Minority- and Women-owned Business Enterprise Ordinance via full MBE and WBE waiver.

The Chief Procurement Officer concurs.

Summary: This increase and extension will allow the Cook County Clerk's Office to mail election information and address confirmation letters to registered voters in Cook County. The service will also allow the Clerk's Office to communicate important information to voters and maintain an accurate register voters list. Additionally, the ballot application books are used by Election Judges to verify a voter's eligibility to vote in the precinct and provide a record of who voted on Election Day. This contract was awarded through a publicly advertised competitive bidding process in accordance with the Cook County Procurement Code. JJ Collins Sons, Inc. was the lowest, responsive and responsible bidder.

Sponsors:

Indexes: (Inactive) KAREN A. YARBROUGH, County Clerk

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
1/26/2023	1	Board of Commissioners	approve	Pass