



Board of Commissioners of Cook County

118 North Clark Street
Chicago, IL

Legislation Text

File #: 19-3616, **Version:** 1

PROPOSED CONTRACT AMENDMENT

Department(s): Department of Budget and Management Services

Vendor: Maximus Consulting Services, Inc., Northbrook, Illinois

Request: Authorization for the Chief Procurement Officer to increase and extend contract

Good(s) or Service(s): Cost Allocation Plan Development

Original Contract Period: 7/24/2014 -7/23/2017 with two (2) one-year renewal options

Proposed Contract Period Extension: 7/24/2019 - 7/23/2020

Total Current Contract Amount Authority: \$399,422.00

Original Approval (Board or Procurement): 7/23/2014, \$236,840.00

Previous Board Increase(s) or Extension(s): 7/25/2018, \$81,291.00

Previous Chief Procurement Officer Increase(s) or Extension(s): 11/30/2016, \$81,291.00, 7/24/2017- 7/23/2018

This Increase Requested: \$81,291.00

Potential Fiscal Impact: FY 2019 \$81,291.00

Accounts: 11000.1490.520894.00000.00000

Contract Number(s): 1441-13528

Concurrences:

The vendor has met the Minority-and Women-owned Business Enterprise Ordinance via full MWBE waiver with indirect participation.

The Chief Procurement Officer concurs.

Summary: This increase and one (1) year extension will allow the Department of Budget and Management Services to continue to receive consulting services to prepare the annual Cost Allocation Plan (CAP) while a new RFP is underway. The Federal government requires the County to prepare and submit an annual CAP and indirect cost rates to our cognizant agency, United States Department of Housing and Urban Development. Maximus, Inc. assists with the development of our CAP, as required by the Federal government in compliance with Uniform Guidance. The development of the CAP is based on the evaluation and analysis of expenditures across various County departments to identify and determine shared services and costs across central service departments.

This is a Sole Source procurement pursuant to Section 34-139 of the Cook County Procurement Code.

