



# Board of Commissioners of Cook County

118 North Clark Street  
Chicago, IL

## Legislation Text

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**File #:** 15-5153, **Version:** 1

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### **PROPOSED CONTRACT AMENDMENT**

**Department(s):** Department of Homeland Security and Emergency Management

**Vendor:** Tetra Tech, Inc., Pasadena, California

**Request:** Authorization for the Chief Procurement Officer to amend and increase contract

**Good(s) or Service(s):** Hazard Mitigation Plan Maintenance and Regional Inventory Central Hub Database development and integration services

**Original Contract Period:** 8/19/2015 - 8/18/2016 with two (2), one (1) year renewal options

**Proposed Contract Period Extension:** N/A.

**Total Current Contract Amount Authority:** \$96,037.00

**Original Approval (Board or Procurement):** 8/19/2015, \$96,037.00

**Previous Board Increase(s) or Extension(s):** None

**Previous Chief Procurement Officer Increase(s) or Extension(s):** None

**This Increase Requested:** \$162,335.00

**Potential Fiscal Impact:** All contract payments will utilize Urban Area Security Initiative (UASI) grant funding from the Federal Emergency Management Agency (FEMA).

FY2016 \$162,335

**Accounts:** 769 - n/a

**Contract Number(s):** 1550-14791

#### **Concurrences:**

The vendor has met the Minority and Women Owned Business Enterprises Ordinance.

The Chief Procurement Officer concurs.

**Summary:** In December 2012, the County issued the Multi-Jurisdictional All Hazards Mitigation Plan RFP, and Tetra Tech Inc. was awarded a contract based on established evaluation criteria. On 4/17/2013, the Board of Commissioners approved an agreement with Tetra Tech Inc. to develop the Countywide Hazard Mitigation Plan (HMP) on behalf of the Department of Homeland Security and Emergency Management. On 9/10/2014, Cook County Board of County Commissioners approved the Cook County Multi-Jurisdictional Hazard Mitigation Plan. To date, we have an 86% Planning Partner jurisdictional plan adoption rate. To ensure success, another aspect of the HMP is creating a program to manage the plan. With proven experience in preparing HMPs and managing planning processes, the Planning Team elects to enter a new agreement with Tetra Tech, Inc.

Regional Inventory Central Hub: Tetra Tech initially developed the Regional Inventory Central Hub (RICH) as part of the Chicago Regional Catastrophic Planning Team (RCPT) initiative. To complete the database application for Cook County, the Tetra Tech team needs funding to manage the final data upload, database migration, testing, and technical support. These final scope items could not be accomplished because no host platform for the RICH database was identified during the RCPT's Logistics Project period of performance.

This is a Sole Source Procurement pursuant to Section 34-139 of the Cook County Procurement Code.