



# Board of Commissioners of Cook County

118 North Clark Street  
Chicago, IL

## Legislation Text

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**File #:** 22-0853, **Version:** 1

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### **PROPOSED CONTRACT AMENDMENT**

**Department(s):** Office of the Chief Judge, Circuit Court of Cook County

**Vendor:** Ready Made Staffing, Inc., Chicago, Illinois

**Request:** Authorization for the Chief Procurement Officer to renew and increase contract

**Good(s) or Service(s):** In-Person Foreign Language Interpreting Services

**Original Contract Period:** 5/1/2019 -4/30/2021, with two (2), one (1) year renewal options

**Proposed Amendment Type:** Renewal and Increase

**Proposed Contract Period:** Renewal period 5/1/2022 - 4/30/2023

**Total Current Contract Amount Authority:** \$429,070.00

**Original Approval (Board or Procurement):** Board, 4/25/2019, \$280,070.00

**Increase Requested:** \$149,975.00

**Previous Board Increase(s):** N/A

**Previous Chief Procurement Officer Increase(s):** 8/3/2021, \$149,000.00

**Previous Board Renewals:** N/A

**Previous Chief Procurement Officer Renewals:** 8/3/2021, 5/1/2021 - 4/30/2022

**Previous Board Extension(s):** N/A

**Previous Chief Procurement Officer Extension(s):** N/A

**Potential Fiscal Impact:** FY 2022 \$87,485.00, FY 2023 \$62,490.00

**Accounts:** 11100.1310.15190.520830, Professional Services

**Contract Number(s):** 1853-17717

#### **Concurrences:**

The vendor has met the Minority- and Women-owned Business Enterprise Ordinance via direct participation and full WBE waiver. Prime is a MBE firm.

The Chief Procurement Officer concurs.

**Summary:** The Office of the Chief Judge requests that Cook County exercise the second of two, one-year renewal options available under the current contract.

This contract provides for in-person foreign language interpreter services primarily involving languages other than Spanish and Polish for persons participating in Circuit Court of Cook County proceedings. Contract services are requested whenever the court's in-house interpreter staff is not available or the requested languages are outside staff expertise.

This contract was awarded through a publicly advertised Invitation for Bids (IFB) in accordance with the Cook County Procurement Code. Ready Made Staffing was the lowest, responsive and responsible bidder.