



Board of Commissioners of Cook County

118 North Clark Street
Chicago, IL

Legislation Text

File #: 14-0054, **Version:** 2

PROPOSED CONTRACT

Department(s): ERP, Enterprise Resource Planning

Vendor: WorkForce Software, LLC, Livonia, Michigan

Request: Authorization for the Chief Procurement Officer to enter into and execute

Good(s) or Service(s): SaaS (Software as a Service) Time and Attendance Software
EC2000 Biometric Time Clocks, Hosting, Maintenance, Implementation & Training

Contract Value: \$7,925,590.00

Contract period: 12/31/2013 - 12/31/2016. The contract shall have two (2) two-year renewal option periods

Potential Fiscal Year Budget Impact: FY 2014 \$3,164,881, FY 2015 \$3,907,977, FY 2016 \$852,732

Accounts: 490/441 Maintenance & Repair of Data Processing Equipment and Software, 715/579 Computer Equipment

Contract Number(s): 11-53051

Concurrences:

The vendor has met the Minority and Women Owned Business Enterprise Ordinance.

The Chief Procurement Officer concurs.

The Chief Information Officer has reviewed this item and concurs with this recommendation.

Summary: WorkForce will install and configure enterprise, Software as a Service (SaaS) Time and Attendance Management Solution. The contract scope includes (1) gathering business requirements (2) configuring the system to support and train County agencies (3) procurement and installation of the EmpCenter EC2000 terminals (time clocks) for biometric data collection (4) Conduct County site surveys (5) a maintenance support plan (6) a four step roll out plan. The project is expected to kick off in April 2014 with a pilot implementation 1st quarter of 2015. Through this initiative, the County will achieve its goal of reducing manual processing of time and attendance as well as improve the accuracy of reporting, resulting in more accurate and timely payroll processing.