



# Board of Commissioners of Cook County

118 North Clark Street  
Chicago, IL

## Legislation Text

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**File #:** 13-1324, **Version:** 1

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### **PROPOSED TRANSFER OF FUNDS**

**Department:**

Medical Examiner

**Request:**

Approval of the Board of Commissioners to transfer funds totaling \$96,000.00 from and to the accounts listed below, for the continued operation of the Medical Examiner's Office.

**Reason:**

Biohazardous waste disposal is an everyday occurrence at the Medical Examiner, and it needs to be disposed of. Funds are needed for an armed security officer and an expert consultant for "NAME" accreditation.

**From Account(s):**

259-235, \$50,000.00; 259-353, \$21,000.00; 259-367, \$25,000.00;

**To Account(s)**

259-215, \$35,000.00; 259-222, \$15,000.00; 259-260, 46,000.00;

**Total Amount of Transfer:**

\$96,000.00

**On what date did it become apparent that the receiving account would require an infusion of funds in order to meet current obligations? What was the balance in the account on that date, and what was the balance 30 days prior to that date?**

On August 2, 2013 it became apparent that the receiving account would require an infusion of funds in order to meet FY13 obligations for biohazardous waste disposal. The balance on the account was \$2,585.00, and the balance 30 days prior was \$2,921.00

On August 13, 2013 it became apparent that the receiving account would require an infusion of funds in order to meet FY13 obligations for the laundry & linen service here at the Medical Examiner's office. The balance on the account was at \$740.00, and the balance 30 days prior was still at \$740.00.

On August 13, 2013 it became apparent that the receiving account would require an infusion of funds in order to meet FY13 obligations for professional & managerial services. The balance on this account was -\$27,394, and the balance 30 days prior was at \$2,621.00.

**How was the account used for the source of transferred funds identified? List any other accounts that were also considered (but not used) as the source of the transferred funds.**

The 235 - contract maintenance account had an unencumbered balance of more than \$50,000.00 and all remaining FY13 expenditures were considered.

The 353 - books, periodicals and publications account had an unencumbered balance of more than \$20,000.00 in which all FY13 expenditures have been considered.

The 367 - X-Ray Supplies account had an unencumbered balance of more than \$30,000.00 in which all FY13 expenditures have been considered.

**Identify any projects, purchases, programs, contracts, or other obligations that will be deferred, delayed, or canceled as a result of the reduction in available spending authority that will result in the account that funds are transferred from.**

The 353 account for books, periodicals and publications purchases will be delayed until the FY14 budget. This delay of funds does not allow the library at the Medical Examiner's office to obtain needed library resources, books and periodicals for the doctors.

**If the answer to the above question is "none" then please explain why this account was originally budgeted in a manner that caused an unobligated surplus to develop at this point in the fiscal year.**

235 - contract maintenance. Due to a new janitorial services contract which was budgeted at a much higher amount, the contract was approximately 5% lower than expected. Snow removal is under this account, and due to the mild winter last year, enough funds have remained on the purchase order. All other contracts under the 235 account have already encumbered enough funds for FY13.

The 367 - X-ray supplies account had budgeted a much higher amount for the service agreement for the x-ray table. This contract was being procured during budget preparations, so it was overestimated before the contract was complete.