



# Board of Commissioners of Cook County

118 North Clark Street  
Chicago, IL

## Legislation Text

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**File #:** 15-3023, **Version:** 1

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### **PROPOSED ORDINANCE**

#### **AN ORDINANCE ESTABLISHING A COOK COUNTY TECHNOLOGY POLICY**

**BE IT ORDAINED**, by the Cook County Board of Commissioners, that Chapter 2- Administration, Article XIII - Cook County Technology Policy, sections 2-968 - 2-971 of the Cook County Code are hereby enacted as Follows:

#### **Section 2-968. - Short Title**

This article shall be known and may be cited as the "the Cook County Technology Policy."

#### **Section 2-969. - Definitions**

For purposes of this division, the following words or terms shall have the meaning or construction ascribed to them in this section:

*Ordinance* means the Cook County Technology Policy, as amended.

*Procurement Request* means a request for proposal, request for qualification, sole source procurement, comparable government procurement, emergency procurement, joint procurement, consortium or group procurement and/or innovative procurement issued pursuant to the Cook County Procurement Code.

*Roundtable* means the Cook County Chief Information Officer Roundtable.

*Technology* means electronic information, software, systems, and equipment used in the creation, manipulation, storage, display or transmission of data, including, but not limited to, internet and intranet systems, software applications, operation systems, video and multimedia, telecommunications products, kiosks, information transaction machines, copiers, printers and desktop and portable computers. For purposes of this Ordinance, the definition of "Technology" is to be construed broadly to include similar devices and applications both currently existing and not.

#### **Section 2-970. - Cook County Technology Policy**

The Cook County Board shall establish policies and procedures concerning Technology on an annual basis. The Board shall:

(a) Establish best practices and a strategic plan for Countywide Procurement Requests and the coordination of shared services of Cook County Technology;

(b) Develop an enterprise change management process to manage common Technology functions across Cook County;

(c) Oversee, analyze, test, evaluate and review existing Technologies to determine system lives and capabilities;

(d) Review and analyze all Technology Procurement Requests before publication;

(e) Recommend changes to Technology Procurement Requests, including but not limited to:

- a. Overseeing, reviewing and improving the implementation of new Technology systems;
- b. Setting realistic timelines in cooperation with vendors in regards to project implementation;
- c. Procuring Independent Validation & Verification services prior to technology Procurement Request approval;
- d. Allowing for multiple vendors on any Procurement Request if feasible, including allowing for Procurement Requests to be divided into sub-projects to be bid upon separately;
- e. Considering subscription based services, instead of warranty based services
- f. Avoiding proprietary systems, while emphasizing open-standards;

(f) Manage vendors of contracts to:

- a. Evaluate the return on investment of Technology;
- b. Establish deliverables and time frames for Vendors;
- c. Review Independent Validation and Verification of all Technology contracts;

(g) Create and implement Vendor Management Training for agency directors and managers who execute contracts;

(h) Develop post-implementation support models for all Technologies;

(i) Establish bench marks for service levels within the departments;

(j) Work with Cook County bargaining units in the reform of Cook County technology;

## **Section 2-971. - Cook County Chief Information Officer Roundtable**

There is hereby established a Cook County Chief Information Officer Roundtable. The Roundtable shall

meet on at least a quarterly basis to 1) implement the annual review, formulate and guide technological procurement requests; 2) coordinate technological resources; 3) review past and plan for future technological improvements; and 4) oversee and implement technological improvements across all Cook County Bureaus and Departments and amongst the independently elected officials of Cook County.

**Effective date:** This ordinance shall be in effect immediately upon adoption.