



Board of Commissioners of Cook County

118 North Clark Street
Chicago, IL

Legislation Text

File #: 21-1596, **Version:** 1

PROPOSED CONTRACT AMENDMENT

Department(s): County Clerk

Vendor: JJ Collins Sons, Inc., Woodbridge, Illinois

Request: Authorization for the Chief Procurement Officer to increase contract

Good(s) or Service(s): Printing and Mailing of Voter Information and Printing Ballot Application Books

Original Contract Period: 01/31/2018 - 01/30/2020, with three (3), one (1) year renewal options

Proposed Amendment Type: Increase

Proposed Contract Period: N/A

Total Current Contract Amount Authority: \$614,775.00

Original Approval (Board or Procurement): Board, 01/17/2018, \$332,675.00

Increase Requested: \$279,000.00

Previous Board Increase(s): 01/16/2020, \$282,100.00

Previous Chief Procurement Officer Increase(s): N/A

Previous Board Renewals: 01/16/2020, 01/31/2020 - 01/30/2021

Previous Chief Procurement Officer Renewals: 04/22/2021, 1/31/2021 - 1/30/2022

Previous Board Extension(s): N/A

Previous Chief Procurement Officer Extension(s): N/A

Potential Fiscal Impact: FY 2021 \$279,000.00

Accounts: 11306.1110.35160.520492 (External Graphics and Reproduction Services)

Contract Number(s): 1735-16852

Concurrences:

The vendor has met the Minority- and Women-owned Business Enterprise Ordinance via direct participation and a partial MWBE waiver.

The Chief Procurement Officer concurs.

Summary: This contract will allow the Cook County Clerk's Office to mail election information and address confirmation letters to registered voters in Cook County. The service will also allow the Clerk's Office to communicate important information to voters and maintain an accurate registered voters list. Additionally, the ballot application books are used by Election Judges to verify a voter's eligibility to vote in the precinct and provide a record of who voted on Election Day.

This contract was awarded through a publicly advertised competitive bidding process in accordance with the Cook County Procurement Code. JJ Collins Sons, Inc. was the lowest, responsive and responsible bidder.