



Board of Commissioners of Cook County

118 North Clark Street
Chicago, IL

Legislation Text

File #: 17-3261, **Version:** 1

PROPOSED CONTRACT AMENDMENT

Department(s): Office of the Chief Judge, Circuit Court of Cook County

Vendor: The Chicago Bar Foundation, Chicago, Illinois

Request: Authorization for the Chief Procurement Officer to renew and increase contract

Good(s) or Service(s): Legal Advice Desk Services, First Municipal District Advice Desk

Original Contract Period: 9/1/2014 - 8/31/2017, with two (2), one (1) year renewal options

Proposed Contract Period Extension: 9/1/2017 - 8/31/2018

Total Current Contract Amount Authority: \$477,402.50

Original Approval (Board or Procurement): 5/21/2014, \$477,402.50

Previous Board Increase(s) or Extension(s): N/A

Previous Chief Procurement Officer Increase(s) or Extension(s): N/A

This Increase Requested: \$168,478.50

Potential Fiscal Impact: FY 2017 \$42,119.64, FY 2018 \$126,358.86

Accounts: 300-260; 11100.1300.14185.520830.00000.00000

Contract Number(s): 1353-13117

Concurrences:

The vendor has met the Minority- and Women-owned Business Enterprise Ordinance via full MBE/WBE waiver.

The Chief Procurement Officer concurs.

Summary: This increase and first of two (2), one (1) year renewal options will allow the Office of the Chief Judge to continue to work with the Chicago Bar Foundation (CBF) to manage operations for the Circuit Court's First Municipal District Legal Advice Desk, located on the concourse level of the Richard J. Daley Center. CBF oversees and coordinates volunteer lawyers who, in conjunction with court staff, work to ensure litigants find available legal assistance. The CBF works with the following two local legal aid organizations to link litigants without lawyers to pro bono legal assistance: Coordinated Advice & Referral Programs for Legal Services and Chicago Legal Clinic, Inc. Assistance may include in-court representation in appropriate matters. In 2016, the advice desk delivered 7,388 units of service to more than 4,000 defendants with cases in the Daley Center.

This contract was awarded through Request for Proposals (RFP) procedures in accordance with the Cook County

Procurement Code. CBF was selected based established evaluation criteria.