



Board of Commissioners of Cook County

118 North Clark Street
Chicago, IL

Legislation Text

File #: 22-0259, **Version:** 1

PROPOSED CONTRACT AMENDMENT

Department(s): Department of Revenue

Vendor: LexisNexis VitalChek Network Inc.

Request: Authorization for the Chief Procurement Officer to renew contract

Good(s) or Service(s): Countywide Credit and Debit Card Acceptance

Original Contract Period: 2/2/2017 - 2/1/2022 with two (2), one-year renewal options

Proposed Amendment Type: Renewal

Proposed Contract Period: Renewal period 2/2/2022- 2/1/2024

Total Current Contract Amount Authority: Transaction fee not to exceed 2.10% (up to \$175,000 per year

Original Approval (Board or Procurement): Transaction fee not to exceed 2.10% (up to \$175,000 per year

Increase Requested: Transaction fee not to exceed 2.10% (up to \$400,000 per year/ \$800,000 total)

Previous Board Increase(s): N/A

Previous Chief Procurement Officer Increase(s): N/A

Previous Board Renewals: N/A

Previous Chief Procurement Officer Renewals: N/A

Previous Board Extension(s): N/A

Previous Chief Procurement Officer Extension(s): N/A

Potential Fiscal Impact: Transaction fee not to exceed 2.10% (up to \$400,000 in FY 2022; up to \$400,000 in FY 2023

Accounts: 11000.1007.16895.520675

Contract Number(s): 1518-14825

Concurrences:

The vendor has met the Minority- and Women-owned Business Enterprise Ordinance via direct participation.

The Chief Procurement Officer concurs.

Summary: Through this contract, County agencies accept credit and debit card payments for taxes, services, fines, fees, etc. for a minimal service fee. Currently, these services are utilized by the Department of Revenue/OUP (lead), Cook County Treasurer, Clerk of the Circuit Court, Sheriff, and Cook County Clerk. Renewal of this contract will allow participating users to continue accepting credit and debit card payments without any disruption to services. Users intend to utilize the RFP process for a new contract implementation at the end of this renewal period.

This contract was awarded through Request for Proposals (RFP) procedures in accordance with Cook County Procurement Code. LexisNexis VitalChek was selected based on established evaluation criteria.