



Board of Commissioners of Cook County

118 North Clark Street
Chicago, IL

Legislation Details

File #: 16-5934 **Version:** 1 **Name:** The Envelope Connection Inc. Chicago, Illinois
Type: Contract **Status:** Approved
File created: 10/13/2016 **In control:** Board of Commissioners
On agenda: 11/16/2016 **Final action:** 11/16/2016
Title: PROPOSED CONTRACT

Department(s): Cook County Treasurer

Vendor: The Envelope Connection Inc. Chicago, Illinois

Request: Authorization for the Chief Procurement Officer to enter into and execute

Good(s) or Service(s): Printing and mailing of certified notices of tax delinquencies

Contract Value: \$227,760.00

Contract period: 12/1/2016 - 11/30/2018, with two (2) one (1) - year renewal options

Potential Fiscal Year Budget Impact: FY 2017 \$113,880.00; FY 2018 \$113,880.00

Accounts: 534-260 Professional Services

Contract Number(s): 1618-15624

Concurrences:

The vendor has met the Minority- and Women-owned Business Enterprise Ordinance via direct participation.

The Chief Procurement Officer concurs.

Summary: Cook County Treasurer's Office is required to send out delinquent property tax bills before the tax sale. The bills have to be sent certified mail. The Envelope Connection will print and mail out the certified notices.

Competitive bidding procedures were followed in accordance with the Cook County Procurement Code. The Envelope Connection Inc. was the lowest, responsive and responsible bidder.

Sponsors:

Indexes: MARIA PAPPAS, Cook County Treasurer

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
11/16/2016	1	Board of Commissioners	approve	Pass