Legislation Details (With Text)

File #:	17-4889 **Version:** 1	**Name:**	Transfer of Funds within Account 11100.1335
Type:	Transfer of Funds	**Status:**	Held / Deferred in Board
File created:	8/18/2017	**In control:**	Board of Commissioners
On agenda:	9/13/2017	**Final action:**	
Title:	PROPOSED TRANSFER OF FUNDS		

Department: Clerk of the Circuit Court

Request: Transfer of Funds within Account 11100.1335

Reason: Funds are needed in the Clerk of the Circuit Court Accounts in order to make adequate funds available to: (a) install video monitors on the 11th and 22nd floors at Daley Center, (b) pay for Photography and Videography Services, (c) pay for employee blazers, (d) pay the Case Management System Vendor's employees for travel reimbursements incurred as these costs cannot be paid from capital funds, and pay for Employment/Labor Relations Consulting Services.

From Account(s): (a)11100-550010 (Rental of Office Equipment), $10,000.00; 11100-520260 (Postage), $2,000.00; 11100-520490 (Graphics and Reproduction Services), $8,000.00; 11100-540130 (Maintenance and Repair of Office Equipment), $2,250.00; (b) 11100-520260 (Postage), $9,400; (c) 11100-550010 (Rental of Office Equipment), $10,000.00; 11100-520260 (Postage),$5,000; (d) 11100-520260 (Postage), $100,000; and (e) 11100-520260 (Postage), $163,000

To Account(s): (a)11100-520830 (Professional and Managerial Services), $22,250.00; (b) 11100-520490 (External Graphics and Reproduction Services), $9,400.00 (c) 11100-530105 (Wearing Apparel), $15,000.00; (d) 11100-501838 (Transportation or Resident), $100,000.00; and (e) 11100-521044 (Legal Fees), $163,000.00

Total Amount of Transfer: $309,650.00

On what date did it become apparent that the receiving account would require an infusion of funds in order to meet current obligations? What was the balance in the account on that date, and what was the balance 30 days prior to that date?

(a) 7/3/2017; $10,005.00; $10,005.00

(b) 7/3/2017; $4,995.00; $4,995.00

(c) 6/16/2017; $0.00; $0.00

(d) 5/15/2017; $12,043.00; $16,278.60

(e) 3/31/2017; $41,500.00; $41,500.00

How was the account used for the source of transferred funds identified? List any other accounts that were also considered (but not used) as the source of the transferred funds.

(a) Accounts 11100-550010, 11100-520260, 11100-520490, and 11100-540130 were identified for fund transfers due to unanticipated reduction in mainframe maintenance and technical support costs, a reduction in postage expenditure, a reduction in certified mailer envelopes expenditure, and a reduction in cost for money counters and printer services, respectively.

(b) Account 11100-520260 was identified for the fund transfer as funds became available due to a reduction in postage expenditure.

(c) Accounts 11100-550010 and 11100-520260 were identified for fund transfers due to unanticipated reduction in mainframe maintenance and technical support costs as well as a reduction in postage expenditure, respectively.

(d) In Account 11100-55010, funds became available due to unanticipated reduction in mainframe maintenance and technical support costs.

(e) Account 11100-520260 was identified for the fund transfer as funds became available due to a reduction in postage expenditure.

No other funds were considered as sources of the transferred funds.

Identify any projects, purchases, programs, contracts, or other obligations that will be deferred, delayed, or canceled as a result of the reduction in available spending authority that will result in the account that funds are transferred from.

None

If the answer to the above question is “none” then please explain why this account was originally budgeted in a manner that caused an unobligated surplus to develop at this point in the fiscal year.

All the accounts used for the transfers were initially appropriately budgeted but as the year unfolded:

(a) unobligated surplus developed in Account 11100-550010 due to unanticipated reduction in mainframe maintenance and technical support costs; in Account 11100-520260 as a result of a reduction in postage expenditure; in 11100-520490 due to a reduction in the expenditure on certified mailer envelopes; and in Account 11100-540130 due to cost reduction in expenditure on money counters and printer services;

(b) unobligated funds developed in Account 11100-520260 as a result of a reduction in postage expenditure; (c) unobligated funds developed in Accounts 1100-5500010 and 11100-520260 due to unanticipated reduction in mainframe maintenance and technical support costs and a reduction in postage expenditure, respectively;

(d) unobligated funds developed in Account 11100-520260 as a result of a reduction in postage expenditure.

(e) unobligated funds developed in Account 11100-520260 as a result of a reduction in postage expenditure;

Sponsors:

Indexes: (Inactive) DOROTHY BROWN, Clerk of the Circuit Court

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
9/13/2017	1	Board of Commissioners	defer	Pass

PROPOSED TRANSFER OF FUNDS

Department: Clerk of the Circuit Court

Request: Transfer of Funds within Account 11100.1335

powered by Legistar™

Reason: Funds are needed in the Clerk of the Circuit Court Accounts in order to make adequate funds available to: (a) install video monitors on the 11th and 22nd floors at Daley Center, (b) pay for Photography and Videography Services, (c) pay for employee blazers, (d) pay the Case Management System Vendor's employees for travel reimbursements incurred as these costs cannot be paid from capital funds, and pay for Employment/Labor Relations Consulting Services.

From Account(s): (a)11100-550010 (Rental of Office Equipment), $10,000.00; 11100-520260 (Postage), $2,000.00; 11100-520490 (Graphics and Reproduction Services), $8,000.00; 11100-540130 (Maintenance and Repair of Office Equipment), $2,250.00; (b) 11100-520260 (Postage), $9,400; (c) 11100-550010 (Rental of Office Equipment), $10,000.00; 11100-520260 (Postage),$5,000; (d) 11100-520260 (Postage), $100,000; and (e) 11100-520260 (Postage), $163,000

To Account(s): (a)11100-520830 (Professional and Managerial Services), $22,250.00; (b) 11100-520490 (External Graphics and Reproduction Services), $9,400.00 (c) 11100-530105 (Wearing Apparel), $15,000.00; (d) 11100-501838 (Transportation or Resident), $100,000.00; and (e) 11100-521044 (Legal Fees), $163,000.00

Total Amount of Transfer: $309,650.00

On what date did it become apparent that the receiving account would require an infusion of funds in order to meet current obligations? What was the balance in the account on that date, and what was the balance 30 days prior to that date?

(a) 7/3/2017; $10,005.00; $10,005.00

(b) 7/3/2017; $4,995.00; $4,995.00

(c) 6/16/2017; $0.00; $0.00

(d) 5/15/2017; $12,043.00; $16,278.60

(e) 3/31/2017; $41,500.00; $41,500.00

How was the account used for the source of transferred funds identified? List any other accounts that were also considered (but not used) as the source of the transferred funds.

(a) Accounts 11100-550010, 11100-520260, 11100-520490, and 11100-540130 were identified for fund transfers due to unanticipated reduction in mainframe maintenance and technical support costs, a reduction in postage expenditure, a reduction in certified mailer envelopes expenditure, and a reduction in cost for money counters and printer services, respectively.

(b) Account 11100-520260 was identified for the fund transfer as funds became available due to a reduction in postage expenditure.

(c) Accounts 11100-550010 and 11100-520260 were identified for fund transfers due to unanticipated reduction in mainframe maintenance and technical support costs as well as a reduction in postage expenditure, respectively.

(d) In Account 11100-55010, funds became available due to unanticipated reduction in mainframe maintenance and technical support costs.

(e) Account 11100-520260 was identified for the fund transfer as funds became available due to a reduction in postage expenditure.

No other funds were considered as sources of the transferred funds.

powered by Legistar™

Identify any projects, purchases, programs, contracts, or other obligations that will be deferred, delayed, or canceled as a result of the reduction in available spending authority that will result in the account that funds are transferred from.

None

If the answer to the above question is "none" then please explain why this account was originally budgeted in a manner that caused an unobligated surplus to develop at this point in the fiscal year.

All the accounts used for the transfers were initially appropriately budgeted but as the year unfolded:

(a) unobligated surplus developed in Account 11100-550010 due to unanticipated reduction in mainframe maintenance and technical support costs; in Account 11100-520260 as a result of a reduction in postage expenditure; in 11100-520490 due to a reduction in the expenditure on certified mailer envelopes; and in Account 11100-540130 due to cost reduction in expenditure on money counters and printer services;

(b) unobligated funds developed in Account 11100-520260 as a result of a reduction in postage expenditure; (c) unobligated funds developed in Accounts 1100-5500010 and 11100-520260 due to unanticipated reduction in mainframe maintenance and technical support costs and a reduction in postage expenditure, respectively;

(d) unobligated funds developed in Account 11100-520260 as a result of a reduction in postage expenditure.

(e) unobligated funds developed in Account 11100-520260 as a result of a reduction in postage expenditure;

powered by Legistar™