



# Board of Commissioners of Cook County

118 North Clark Street  
Chicago, IL

## Legislation Details

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<b>File #:</b>	18-4369	<b>Version:</b>	1	<b>Name:</b>	The Chicago Bar Foundation, Chicago, Illinois Municipal Legal Advice Desk Services
<b>Type:</b>	Contract	<b>Status:</b>			Approved
<b>File created:</b>	6/14/2018	<b>In control:</b>			Board of Commissioners
<b>On agenda:</b>	7/25/2018	<b>Final action:</b>			7/25/2018
<b>Title:</b>	PROPOSED CONTRACT AMENDMENT				

Department(s): Office of the Chief Judge, Circuit Court of Cook County

Vendor: The Chicago Bar Foundation, Chicago, Illinois

Request: Authorization for the Chief Procurement Officer to renew and increase contract

Good(s) or Service(s): Legal Advice Desk Services, First Municipal District Advice Desk Center

Original Contract Period: 9/1/2014 - 8/31/2017, with two (2) one-year renewal options

Proposed Contract Period Extension: 9/1/2018 - 8/31/2019

Total Current Contract Amount Authority: \$645,881.00

Original Approval (Board or Procurement): 5/21/2014, \$477,402.50

Previous Board Increase(s) or Extension(s): 6/7/2017, \$168,478.50, 9/1/2017 - 8/31/2018

Previous Chief Procurement Officer Increase(s) or Extension(s): N/A

This Increase Requested: \$169,702.59

Potential Fiscal Impact: FY 2018 \$42,425.64, FY 2019 \$127,276.95

Accounts: 11100.1310.33790.520830.00000.00000

Contract Number(s): 1353-13117

Concurrences:

The vendor has met the Minority- and Women-owned Business Enterprise Ordinance via full MWBE waiver.

The Chief Procurement Officer concurs.

Summary: This contract amendment exercises the second of two (2), one (1) year renewal options and will allow the Chicago Bar Foundation (CBF) to continue management of the Circuit Court's First Municipal District Legal Advice Desk, located on the concourse level of the Richard J. Daley Center. CBF oversees and coordinates volunteer lawyers who, in conjunction with court staff, help litigants find available legal assistance for cases pending in the First Municipal District, which mostly involve eviction, torts and consumer debt. The CBF works with two local legal aid organizations to link litigants without lawyers to pro bono legal assistance: Coordinated Advice & Referral Programs for Legal Services and Chicago Legal Clinic, Inc. Assistance includes in-court representation in appropriate matters. In 2017, the advice desk delivered 7,838 units of service to more than 4,000 defendants.

This contract was awarded through Request for Proposals (RFP) process in accordance with the Cook County Procurement Code. CBF was selected based established evaluation criteria.

**Sponsors:**

**Indexes:** TIMOTHY C. EVANS, Chief Judge, Circuit Court of Cook County

**Code sections:****Attachments:**

Date	Ver.	Action By	Action	Result
7/25/2018	1	Board of Commissioners	approve	Pass