



# Board of Commissioners of Cook County

118 North Clark Street  
Chicago, IL

## Legislation Details

**File #:** 19-6602      **Version:** 1      **Name:** Genoa Business Forms, Inc., Sycamore, Illinois  
**Type:** Contract      **Status:** Approved  
**File created:** 11/5/2019      **In control:** Board of Commissioners  
**On agenda:** 11/21/2019      **Final action:** 11/21/2019  
**Title:** PROPOSED CONTRACT

Department(s): Bureau of Administration, Printing and Graphic Services (PGS)

Vendor: Genoa Business Forms, Inc., Sycamore, Illinois

Request: Authorization for the Chief Procurement Officer to enter into and execute

Good(s) or Service(s): Printing of Carbonless Forms

Contract Value: \$563,001.60

Contract period: 1/1/2020 - 12/31/2022

Potential Fiscal Year Budget Impact: FY 2020 \$187,667.20, FY 2021 \$187,667.20, FY2022 \$187,667.20, and FY 2023 \$0

Accounts: 11000.1011.18020.530713

Contract Number(s): 1923-17797

Concurrences:

The contract-specific goal set on this contract was zero.

The Chief Procurement Officer concurs.

Summary: This contract will allow the Bureau of Administration's Printing and Graphic Services to outsource carbonless form printing requests submitted by various County agencies including the Clerk of the Circuit Court, the Sheriff's Office, the Health and Hospitals System, the State's Attorney's Office, and Adult Probation.

This contract was awarded through a publicly advertised Invitation for Bids in accordance with the Cook County Procurement Code. Genoa Business Forms, Inc. was the lowest, responsive and responsible bidder.

### Sponsors:

**Indexes:** (Inactive) MARTHA MARTINEZ, Chief Administrative Officer, Bureau of Administration

### Code sections:

### Attachments:

Date	Ver.	Action By	Action	Result
11/21/2019	1	Board of Commissioners	approve	Pass