

Legislation Text

File #: 15-1021, Version: 1

PROPOSED CONTRACT

Department(s): Bureau of Administration, Printing and Graphic Services (PGS)

Vendor: Montenegro Paper, Ltd., Roselle, Illinois

Request: Authorization for the Chief Procurement Officer to enter into and execute

Good(s) or Service(s): Various Types of Paper - Countywide

Contract Value: \$4,811,269.24

Contract period: 2/1/2015 - 1/31/2017, with two (2) one (1) year renewal options

Potential Fiscal Year Budget Impact: FY 2015 \$2,004,695.52; FY 2016 \$2,405,634.61; FY 2017 \$400,939.11

Accounts: Various - 350 Accounts

Contract Number(s): 1484-14136

Concurrences:

Vendor has met the Minority and Women Business Enterprise Ordinance.

The Chief Procurement Officer concurs.

Summary: Competitive bidding procedures were followed in accordance with the Procurement Code. On 11/14/2014, bids were solicited to purchase paper. Montenegro Paper, Ltd. was the lowest, responsive and responsible bidder.

This is a Countywide contract for various types of paper (photocopier, offset, index, tag, photo, carbonless, etc.).