



Board of Commissioners of Cook County

118 North Clark Street
Chicago, IL

Legislation Text

File #: 15-4044, **Version:** 1

PROPOSED CONTRACT

Department(s): Bureau of Administration, Printing and Graphic Services (PGS)

Vendor: Montenegro Paper, Ltd., Roselle, Illinois

Request: Authorization for the Chief Procurement Officer to enter into and execute

Good(s) or Service(s): Envelopes

Contract Value: \$1,248,745.50

Contract period: 7/1/2015 - 6/30/2017, with two (2), one (1) year renewal options

Potential Fiscal Year Budget Impact: FY2015 \$260,155.30; FY2016 \$624,372.72; FY2017 \$364,217.48

Accounts: Various - 350 Accounts

Contract Number(s): 1584-14581

Concurrences:

Vendor has met the Minority and Women Business Enterprise Ordinance.

The Chief Procurement Officer concurs.

Summary: Competitive bidding procedures were followed in accordance with the Procurement Code. On 5/5/2015 bids were solicited for Contract No. 1584-14581 to purchase envelopes. Montenegro Paper, Ltd. was the lowest, responsive and responsible bidder.

This is a County-wide contract for various types of envelopes.