



# Board of Commissioners of Cook County

118 North Clark Street  
Chicago, IL

## Legislation Text

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**File #:** 15-4059, **Version:** 1

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### PROPOSED CONTRACT

**Department(s):** Clerk of the Circuit Court, Department of Corrections, Law Office of the Public Defender, Adult Probation Department, Office of the State's Attorney, Office of the Public Guardian, and Office of the Assessor

**Vendor:** Paper Solutions, Cedar Rapids, Iowa

**Request:** Authorization for the Chief Procurement Officer to enter into and execute

**Good(s) or Service(s):** Printing and Manufacturing of File Jackets and Folders

**Contract Value:** \$1,456,855.00

**Contract period:** 8/16/2015 - 8/15/2017, with two (2), one (1) year renewal options

**Potential Fiscal Year Budget Impact:**

FY 2015: \$179,209.52; FY 2016: \$703,355.00; FY 2017: \$574,290.48

Fiscal Impact Per Department:

|                                    |                      |                        |                      |
|------------------------------------|----------------------|------------------------|----------------------|
| Clerk of the Circuit Court:        | FY2015: \$0.00;      | FY 2016: \$558,934.00; | FY2017: \$559,624.00 |
| Department of Corrections:         | FY2015: \$54,699.50; | FY2016: \$54,699.50;   | FY2017: \$0.00       |
| Law Office of the Public Defender: | FY2015: \$5,713.02;  | FY2016: \$19,587.50;   | FY2017: \$13,874.48  |
| Adult Probation Department:        | FY2015: \$6,280.00;  | FY2016: \$0.00;        | FY2017 \$0.00        |
| Office of the State's Attorney:    | FY2015: \$42,470.00; | FY2016: \$0.00;        | FY2017 \$0.00        |
| Office of the Public Guardian:     | FY2015: \$1,497.00;  | FY2016: \$1,584.00;    | FY2017 \$792.00      |
| Office of the Assessor:            | FY2015: \$68,550.00; | FY2016: \$68,550.00;   | FY2017 \$0.00        |

**Accounts:**

Clerk of the Circuit Court (529-240)  
Department of Corrections (239-333)  
Law Office of the Public Defender (260-350)  
Adult Probation Department (532-240)  
Office of the State's Attorney (250-241)  
Office of the Public Guardian (305-350)  
Office of the Assessor (040-240)

**Contract Number(s):** 1535-14435

**Concurrences:**

The vendor has met the Minority and Women Owned Business Enterprises Ordinance.

The Chief Procurement Officer concurs.

**Summary:** Competitive bidding procedures were followed in accordance with the Cook County Procurement Code.

Bids were solicited for on behalf of seven (7) Cook County Agencies for specialty customized file jackets and folders for multiple departments. Paper Solutions was the lowest, responsive and responsible bidder and is recommended for award.