



Board of Commissioners of Cook County

118 North Clark Street
Chicago, IL

Legislation Text

File #: 16-2048, **Version:** 1

PROPOSED CONTRACT AMENDMENT

Department(s): Cook County Medical Examiner

Vendor: We Type Transcription LLC, Boca Raton, Florida

Request: Authorization for the Chief Procurement Officer to renew and increase contract

Good(s) or Service(s): Autopsy, Microscopic, Neuropathology, and Radiology Report Transcription Services

Original Contract Period: 4/14/2014 - 4/13/2016, with two (2), one (1) year renewal options

Proposed Contract Period Extension: 4/14/2016 - 4/13/2017

Total Current Contract Amount Authority: \$115,088.00

Original Approval (Board or Procurement): 4/14/2014, \$115,088.00

Previous Board Increase(s) or Extension(s): N/A

Previous Chief Procurement Officer Increase(s) or Extension(s): N/A

This Increase Requested: \$50,000.00

Potential Fiscal Impact: FY 2016 \$5,000.00, FY 2017 \$45,000.00

Accounts: 259-268

Contract Number(s): 1484-13277

Concurrences:

The vendor has met the Minority and Women Owned Business Enterprise Ordinance.

The Chief Procurement Officer concurs.

Summary: This increase and first of two (2), one (1) year renewal options will allow the Cook County Medical Examiner to continue to receive medical transcription services used to transcribe the autopsy reports that describe manner and cause of death for the decedents of Cook County.

This contract was awarded through the competitive bidding process in accordance with the Cook County Procurement

Code. We Type Transcription, LLC was the lowest, responsive and responsible bidder.