



Board of Commissioners of Cook County

118 North Clark Street
Chicago, IL

Legislation Text

File #: 16-2159, **Version:** 1

PROPOSED CONTRACT AMENDMENT (TECHNOLOGY)

Department(s): Bureau of Technology

Vendor: Canon Business Solutions America, Inc. d/b/a Canon Business Solutions, Inc., Melville, New York

Request: Authorization for the Chief Procurement Officer to extend and increase contract

Good(s) or Service(s): Lease of Countywide multifunction photocopiers

Current Contract Period: 11/15/2010 - 2/14/2016

Proposed Contract Extension Period: 2/15/2016 - 2/14/2017

Total Current Contract Amount Authority: \$3,383,860.00

Original Approval (Board or Procurement): 6/1/2010, \$3,043,860.00

Previous Board Increase(s) or Extension(s): 8/14/2015, \$340,000.00, 11/15/2015 - 2/14/2016

Previous Chief Procurement Officer Increase(s) or Extension(s): N/A

This Increase Requested: \$720,000.00

Potential Fiscal Impact: FY 2016 \$600,000.00, FY 2017 \$120,000.00

Accounts: 490-630

Contract Number(s): 10-41-78

Concurrences:

The vendor has met the Minority and Women Owned Business Enterprise Ordinance.

The Chief Procurement Officer concurs

Summary: Canon Business Solutions provides for the leasing of 350 multifunction photocopiers on a cost-per-copy basis. Under the contract, all County departments and separately elected offices receive photocopier equipment capable of network printing, faxing, and scanning, as well as maintenance services and all supplies (excluding paper).

The Bureau of Technology is now seeking an extension to this contract to provide services while the County completes an

ongoing Request for Proposal (RFP) process.

Request for Proposals (RFP) procedures were followed in accordance with the Cook County Procurement Code. Canon Business Solutions was awarded based on established evaluation criteria.