



# Board of Commissioners of Cook County

118 North Clark Street  
Chicago, IL

## Legislation Text

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**File #:** 16-3120, **Version:** 1

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### **PROPOSED CONTRACT AMENDMENT**

**Department(s):** Adult Probation Department, Circuit Court of Cook County

**Vendor:** FYI & Associates, Inc., Chicago, Illinois

**Request:** Authorization for the Chief Procurement Officer to extend and increase contract

**Good(s) or Service(s):** Janitorial services

**Original Contract Period:** 6/1/2012 - 5/31/2014, with two (2) one (1) year renewal options

**Proposed Contract Period Extension:** 6/1/2016 - 8/31/2016

**Total Current Contract Amount Authority:** \$169,544.39

**Original Approval (Board or Procurement):** 5/8/2012, \$89,879.04

**Previous Board Increase(s) or Extension(s):** 6/10/2015, \$40,618.60, 6/1/2015 - 5/31/2016

**Previous Chief Procurement Officer Increase(s) or Extension(s):** 7/10/2014, \$39,046.75, 6/1/2014 - 5/31/2015

**This Increase Requested:** \$4,782.00

**Potential Fiscal Impact:** FY 2016 - \$4,782.00, paid with probation fees collected from offenders

**Accounts:** 532-235

**Contract Number(s):** 12-53-037

**Concurrences:**

The vendor has met the Minority and Women Owned Business Enterprise Ordinance via direct participation and a partial waiver granted.

The Chief Procurement Officer concurs.

**Summary:** FYI & Associates, Inc. provides janitorial services for the leased office space at 1644 West Walnut Street,

Chicago, occupied by the Circuit Court's Adult Probation Department. This request is to extend the vendor's current Cook County contract No. 12-53-037 for three months, through 8/31/2016, and increase the contract amount by \$4,782.00

The requested extension and increase would allow a continuation and transition of services while the new contract is both completed and implemented.

This contract was originally awarded through a competitive bidding process in accordance with the Cook County Procurement Code. FYI and Associates was the lowest, responsive and responsible bidder