



Board of Commissioners of Cook County

118 North Clark Street
Chicago, IL

Legislation Text

File #: 17-4538, **Version:** 1

PROPOSED CONTRACT

Department(s): Treasurer

Vendor: JJ Collins Sons Inc., Woodridge, Illinois

Request: Authorization for the Chief Procurement Officer to enter into and execute

Good(s) or Service(s): Printing, Tax Bill Paper, Envelopes, Brochures, Folding and Inserting for the Billing and Collection of Tax Years 2017 and 2018 Property Taxes

Contract Value: \$1,097,508.00

Contract period: 9/13/2017 - 9/12/2019, with two (2) one-year renewal options

Potential Fiscal Year Budget Impact: FY 2018 \$548,754.00, FY 2019 \$548,754.00

Accounts: 534-240 External Graphics and Reproduction Services

Contract Number(s): 1730-16580

Concurrences:

The vendor has met the Minority- and Women-owned Business Enterprise Ordinance via direct participation and partial MBE and full WBE waiver.

The Chief Procurement Officer concurs.

Summary: This contract will allow the Treasurer's Office to fulfill its obligation to print and mail the first and second installment property tax bills for Tax Years 2017 and 2018.

Competitive bidding procedures were followed in accordance with the Cook County Procurement Code. J.J. Collins Sons, Inc. was the lowest, responsive, and responsible bidder.