



Board of Commissioners of Cook County

118 North Clark Street
Chicago, IL

Legislation Text

File #: 17-5821, **Version:** 1

PROPOSED TRANSFER OF FUNDS

Department: Office of the Chief Judge, Circuit Court of Cook County

Request: Transfer of Funds

Reason: Additional funds are needed for Court Reporter transcripts, Travel accounts, and Office Supplies

From Account(s): 1300.14185.530640 (Books, publishing) - \$40,000; 1310.10210.520210 (Food Services for Jurors) - \$60,000

To Account(s): 1300.14185.521020 (Court Reporter Transcripts) - \$40,000; 1310.10210.530605 (Office Supplies) - \$20,000; 1310.10210.501838 (Travel) - \$20,000; 1300.14185.501838 (Travel), \$20,000

Total Amount of Transfer: \$100,000

On what date did it become apparent that the receiving account would require an infusion of funds in order to meet current obligations? What was the balance in the account on that date, and what was the balance 30 days prior to that date?

In August 2017, after the court received notice of the change in transcript rates, it became apparent that the court reporter transcripts account would require an infusion of funds in order to meet current obligations. The remaining account balance in late October was \$15,571; 30 days prior to that date, the remaining balance in the account was \$51,363.

In late October 2017, it became apparent that the modest travel accounts for Department 310, the Office of the Chief Judge and Department 300, the Judiciary, would require an infusion of funds in order to meet current obligations. The balances in the accounts then, as well as the month prior were zero.

In late October 2017, it became apparent that the office supplies account for the Office of the Chief Judge, Department 310 would require an infusion of funds in order to meet current obligations. The remaining account balance then on was \$8,014 and 30 days prior to that date, the balance was \$9,015.

How was the account used for the source of transferred funds identified? List any other accounts that were also considered (but not used) as the source of the transferred funds.

The account proposed as the source of funds for the Court Reporter Transcript account is the Judiciary's account for books and periodicals. This account was identified as having sufficient funds to meet any pending obligations for the remainder of the year. No other accounts were considered as a source of the transferred funds.

The account proposed as the source of funds for the travel and office supplies accounts is the food for jurors. Late in the year, in order to meet the county's budget mandates, the court eliminated breakfast and snacks for jurors. As such, this account was identified as having sufficient funds to meet any pending obligations for the remainder of year. No other accounts were considered as a source of the transferred funds.

Identify any projects, purchases, programs, contracts, or other obligations that will be deferred, delayed, or

canceled as a result of the reduction in available spending authority that will result in the account that funds are transferred from.

A moratorium has been placed on the books that can be ordered for the remainder of this fiscal year.

If the answer to the above question is “none” then please explain why this account was originally budgeted in a manner that caused an unobligated surplus to develop at this point in the fiscal year.

The transfer of funds will not cause a reduction in services from the 1110.1310.10210.520210 account. Due to a recent effort to reduce costs, breakfasts and snack meals have been eliminated from juror food in August 2017. This reduction in service will allow for the transfer of funds without negatively impacting service.