



Board of Commissioners of Cook County

118 North Clark Street
Chicago, IL

Legislation Text

File #: 18-2704, **Version:** 1

PROPOSED CONTRACT AMENDMENT

Department(s): Office of the Chief Judge, Circuit Court of Cook County

Vendor: The Chicago Bar Foundation, Chicago, Illinois

Request: Authorization for the Chief Procurement Officer to renew and increase contract

Good(s) or Service(s): Guardian Assistance Help Desk for Minors

Original Contract Period: 5/1/2014 - 4/30/2017, with two (2) one-year renewal options

Proposed Contract Period Extension: 5/1/2018 - 4/30/2019

Total Current Contract Amount Authority: \$266,099.00

Original Approval (Board or Procurement): 4/9/2014, \$196,680.00

Previous Board Increase(s) or Extension(s): N/A

Previous Chief Procurement Officer Increase(s) or Extension(s): 3/3/2017, 5/1/2017 - 4/30/2018, \$69,419.00

This Increase Requested: \$71,443.00

Potential Fiscal Impact: FY 2018 \$41,675.00, FY 2019 \$29,768.00

Accounts: 11100.1310.33790.520830

Contract Number(s): 1390-13098

Concurrences:

The vendor has met the Minority- and Women-owned Business Enterprise Ordinance via full MWBE waiver.

The Chief Procurement Officer concurs.

Summary: This increase and second of two (2) one-year renewal options will allow the Chicago Bar Foundation (CBF) manages the off-site legal services for the Circuit Court's Guardianship Assistance Help Desk for Minors, located on the tenth floor of the George W. Dunne Administration Building. The help desk provides free legal assistance to thousands of *pro-se* litigants each year who are seeking to obtain guardianship of minors in the Probate Division of the Circuit Court of Cook County. The role of the CBF is to coordinate the efforts of more than 200 volunteer lawyers who work in conjunction with court staff to ensure litigants find available legal assistance. In addition, CBF partners with Chicago Volunteer Legal Services (CVLS) to give the desk access to more than 2,000 attorneys willing to provide pro bono legal assistance to the litigants. The CBF also conducts trainings for all volunteers.

This contract was awarded through Request for Proposal (RFP) procedures in accordance with the Cook County

Procurement Code. The Chicago Bar Foundation was selected based on established evaluation criteria.