File #: 18-6778, **Version:** 1

PROPOSED TRANSFER OF FUNDS

Department: Cook County's State's Attorney's Office

Request: Transfer of Funds

Reason: Funds needed in professional membership account to pay attorney related dues for office employees

From Account(s): 1250-501006 Salary / Wages of Regular Employees

To Account(s): 1250-501765 Professional Development Fees

Total Amount of Transfer: $300,000.00

On what date did it become apparent that the receiving account would require an infusion of funds in order to meet current obligations? What was the balance in the account on that date, and what was the balance 30 days prior to that date?

This transfer of funds became apparent on 10/29/2018 following discussions with the County's Budget Office 10/29/2018 balance $23,121.96; 9/29/2018 balance $25,725.75

How was the account used for the source of transferred funds identified? List any other accounts that were also considered (but not used) as the source of the transferred funds.

The salary and wages of regular employees account was identified has having a sufficient balance for the transfer. The obligation associated with this transfer is also personnel related; as it is for the Illinois Attorney Registration & Disciplinary Commission dues of Cook County's State's Attorneys. No other accounts were considered.

Identify any projects, purchases, programs, contracts, or other obligations that will be deferred, delayed, or canceled as a result of the reduction in available spending authority that will result in the account that funds are transferred from.

None

If the answer to the above question is "none" then please explain why this account was originally budgeted in a manner that caused an unobligated surplus to develop at this point in the fiscal year.

The office has experienced significant attrition in FY2018, thus creating an unanticipated surplus of funds in the salary and wages of regular employees account.