



Board of Commissioners of Cook County

118 North Clark Street
Chicago, IL

Legislation Text

File #: 19-0224, **Version:** 1

PROPOSED CONTRACT

Department(s): State's Attorney's Office

Vendor: Pitney Bowes, Inc., Stamford, Connecticut

Request: Authorization for the Chief Procurement Officer to enter into and execute

Good(s) or Service(s): Postal Machines, Maintenance and Meter Rentals

Contract Value: \$177,466.52

Contract period: 12/20/2018 - 12/19/2021, with two (2), one (1) year renewal options

Potential Fiscal Year Budget Impact: FY 2019 \$126,925.68, FY 2020 \$25,270.42, FY 2021 \$25,270.42

Accounts: 21120-560245 (Equipment) 11191-521531 (Non-Capitalizable Expenses)

Contract Number(s): 1823-17635

Concurrences:

The contract-specific goal set on this contract was zero.

The Chief Procurement Officer concurs.

Summary: This contract will allow the Cook County State's Attorney's Office to replace existing Pitney Bowes mail machines that will no longer be able to accept U.S. postal rate increases, and continue maintenance and meter rentals. Rate increases are scheduled to occur during January 2019. The postage machines and services will allow the State's Attorney Office to continue performing mandatory mail services to victims, witnesses, and other court-related parties throughout the County court system without disruption.

This is a Sole Source Procurement pursuant to Section 34-139 of the Cook County Procurement Code.