



Board of Commissioners of Cook County

118 North Clark Street
Chicago, IL

Legislation Text

File #: 19-3458, **Version:** 1

PROPOSED CONTRACT AMENDMENT

Department(s): Juvenile Temporary Detention Center, Circuit Court of Cook County

Vendor: Carol Cramer Brooks, Wilmington, North Carolina

Request: Authorization for the Chief Procurement Officer to extend and increase contract

Good(s) or Service(s): Consultant

Original Contract Period: 7/1/2015 - 6/30/2016 with one (1) one-year renewal option

Proposed Contract Period Extension: 7/1/2019 - 6/30/2020

Total Current Contract Amount Authority: \$244,460.00

Original Approval (Board or Procurement): 6/29/2015, \$126,960.00

Previous Board Increase(s) or Extension(s): 6/28/2017, 7/1/2017-6/30/2018, \$97,500.00; 5/16/2018, 7/1/18-6/30/2019)

Previous Chief Procurement Officer Increase(s) or Extension(s): 8/1/2016, 7/1/2016-6/30/2017, \$20,000.00

This Increase Requested: \$79,000.00

Potential Fiscal Impact: FY 2019 \$33,000, FY 2020 \$46,000.00

Accounts: 11100.1440.10155.520830 Professional Services

Contract Number(s): 1525-14602

Concurrences:

The contract-specific goal set on this contract was zero.

The Chief Procurement Officer concurs.

Summary: This professional service contract provides training, education, leadership and operational development services under the direction of the superintendent of the JTDC. Consulting services include the development and delivery of training modules for in-house training staff, the development of job descriptions and performance evaluation processes, and participation in new program design for residents. Services are billed at a prescribed hourly rate.

Ms. Cramer Brooks is an expert in the area of JTDC and Juvenile Probation professional development, with many years of related experience in the State of Michigan, Chicago and across the U.S. Her unique skill set includes a specialization in juvenile justice that is essential to developing a cadre of in-house trainers and programs for youth.

Over the past several years, Ms. Cramer Brooks has developed and delivered key training programs for JTDC staff,

including pre-service training for new and veteran staff, the JTDC Leadership Academy for team leaders, foundation skills, and training for Cermak Health Services and JTDC mental health staff. She has also worked with programming for residents, conducted reviews of the Nancy B. Jefferson School and strategic goal setting and evaluation of JTDC operations.

The original contract was a sole source procurement pursuant to Section 34-139 of the Cook County Procurement Code.