



Board of Commissioners of Cook County

118 North Clark Street
Chicago, IL

Legislation Text

File #: 19-4576, **Version:** 1

PROPOSED CONTRACT AMENDMENT

Department(s): Various Cook County Agencies

Vendor: Office Depot, Inc., Boca Raton, Florida

Request: Authorization for the Chief Procurement Officer to extend and increase contract

Good(s) or Service(s): County-wide Office Supplies

Original Contract Period: 8/1/2014 - 7/31/2017, with two (2) one-year renewal options

Proposed Contract Period Extension: 8/1/2019-7/31/2020

Total Current Contract Amount Authority: \$8,305,476.21

Original Approval (Board or Procurement): 7/23/2014, \$4,919,561.21

Previous Board Increase(s) or Extension(s): 9/13/2017, \$1,630,815.00, 5/16/2018, \$1,615,100.00, 8/1/2018-7/31/2019

Previous Chief Procurement Officer Increase(s) or Extension(s): 8/25/2017, \$140,000.00, 8/1/2017-7/31/2018

This Increase Requested: \$1,500,000.00

Potential Fiscal Impact: FY 2019 \$500,000.00, FY 2020 \$1,000,000.00

Accounts: County-wide 530 Office Supplies

Contract Number(s): 1384-13045

Concurrences:

The vendor has met the Minority- and Women-owned Business Enterprise Ordinance via full MWBE waiver with indirect participation.

The Chief Procurement Officer concurs.

Summary: This contract is for County-wide office supply usage. This increase is based on average County-wide expenditures and a one (1) year extension is required while a new solicitation is issued.

This contract was awarded through the Request for Proposals (RFP) process in accordance with the Cook County Procurement Code. Office Depot, Inc. was awarded based on established evaluation criteria.