



Board of Commissioners of Cook County

118 North Clark Street
Chicago, IL

Legislation Text

File #: 19-6147, **Version:** 1

PROPOSED CONTRACT AMENDMENT

Department(s): Cook County Treasurer

Vendor: The Envelope Connection, Inc., Chicago, Illinois

Request: Authorization for the Chief Procurement Officer to renew and increase contract

Good(s) or Service(s): Printing and Mailing of Certified Notices of Tax Delinquencies

Original Contract Period: 12/1/2016 - 11/30/2018, with two (2), one (1) year renewal options

Proposed Amendment Type: Renewal and Increase

Proposed Contract Period: Renewal period, 12/1/2019 - 11/30/2020

Total Current Contract Amount Authority: \$341,640.00

Original Approval (Board or Procurement): Board, 11/16/2016, \$227,760.00

Increase Requested: \$113,880.00

Previous Board Increase(s): N/A

Previous Chief Procurement Officer Increase(s): 10/29/2018, \$113,880.00

Previous Board Renewals: N/A

Previous Chief Procurement Officer Renewals: 10/29/2018, 12/1/2018 - 11/30/2019

Previous Board Extension(s): N/A

Previous Chief Procurement Officer Extension(s): N/A

Potential Fiscal Impact: FY 2020 \$113,880.00

Accounts: 11854.1060.10155.520492

Contract Number(s): 1618-15624

Concurrences:

The vendor has met the Minority-and Women-owned Business Enterprise Ordinance via direct participation.

The Chief Procurement Officer concurs.

Summary: This increase and second of two (2) one-year renewal options will allow the Cook County Treasurer's Office to continue to receive Printing and Mailing of Certified Delinquent Tax Bill Notices.

This contract was awarded through the competitive bidding process in accordance with the Cook County Procurement Code. Envelope Connection was the lowest, responsive and responsible bidder.