



# Board of Commissioners of Cook County

118 North Clark Street  
Chicago, IL

## Legislation Text

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**File #:** 19-6602, **Version:** 1

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### PROPOSED CONTRACT

**Department(s):** Bureau of Administration, Printing and Graphic Services (PGS)

**Vendor:** Genoa Business Forms, Inc., Sycamore, Illinois

**Request:** Authorization for the Chief Procurement Officer to enter into and execute

**Good(s) or Service(s):** Printing of Carbonless Forms

**Contract Value:** \$563,001.60

**Contract period:** 1/1/2020 - 12/31/2022

**Potential Fiscal Year Budget Impact:** FY 2020 \$187,667.20, FY 2021 \$187,667.20, FY2022 \$187,667.20, and FY 2023 \$0

**Accounts:** 11000.1011.18020.530713

**Contract Number(s):** 1923-17797

**Concurrences:**

The contract-specific goal set on this contract was zero.

The Chief Procurement Officer concurs.

**Summary:** This contract will allow the Bureau of Administration's Printing and Graphic Services to outsource carbonless form printing requests submitted by various County agencies including the Clerk of the Circuit Court, the Sheriff's Office, the Health and Hospitals System, the State's Attorney's Office, and Adult Probation.

This contract was awarded through a publicly advertised Invitation for Bids in accordance with the Cook County Procurement Code. Genoa Business Forms, Inc. was the lowest, responsive and responsible bidder.