



Board of Commissioners of Cook County

118 North Clark Street
Chicago, IL

Legislation Text

File #: 21-4872, **Version:** 1

PROPOSED CONTRACT

Department(s): Revenue

Vendor: Meyercord Revenue Inc., Carol Stream, Illinois

Request: Authorization for the Chief Procurement Officer to enter into and execute

Good(s) or Service(s): Cigarette Tax Stamps

Contract Value: \$189,295.50

Contract period: 10/1/2021 - 9/30/2026 with one (1) one-year renewal option

Potential Fiscal Year Budget Impact: FY 2022 \$39,059.10, FY 2023 \$37,559.10, FY 2024 \$37,559.10, FY 2025 \$37,559.10, FY 2026 \$37,559.10

Accounts: 11000.1007.11880.520496

Contract Number(s): 2003-18298

Concurrences:

The contract-specific goal set on this contract was zero.

The Chief Procurement Officer concurs.

Summary: The Cook County Tobacco Tax Ordinance, Section 74-445, requires the Department of Revenue ("Department") to contract for and provide tobacco tax stamps that can be affixed to packs of cigarettes as evidence that the tobacco tax has been paid. The County provides stamps for cigarettes sold in Cook County, Cicero and Evanston. After a competitive RFP process, this contract was negotiated with Meyercord Revenue Inc. ("Vendor"). The Vendor provides competitive pricing for this service. The contract includes upgraded security features for the Cicero stamp, the ability to implement additional security features if they become available and direct-to-distributor services where the Vendor will accept orders from the Department and send tax stamps directly to the distributor that ordered them. Besides improving security of stamp storage, this service will be especially necessary if County staff is forced to telecommute in the future.

This contract is awarded through Request for Proposals (RFP) procedures in accordance with Cook County Procurement Code. Meyercord Revenue Inc. was selected based on established evaluation criteria.