



Board of Commissioners of Cook County

118 North Clark Street
Chicago, IL

Legislation Text

File #: 22-4550, **Version:** 1

PROPOSED TRANSFER OF FUNDS

Department: Board of Review

Request: Transfer Funds

Reason: The Board of Review is mid 2021 Tax Appeals Session and requires its staff to work mandatory overtime until the session ends. Therefore, we require additional funds to pay OT bi-weekly, and to meet FSLA overtime regulation.

From Account(s): 11000.1050.35010.501010 Sal/Wage of Reg Employees, \$254,619.00; 11000.1050.10155.501805 Training, \$50,000.00; 11000.1050.10155.501770 Seminars, \$35,000.00; 11000.1050.35010.5020610 Advertising, \$20,000.00.

To Account(s): 11000.1050.10155.501211 Planned Overtime Compensation, \$359,619.00.

Total Amount of Transfer: \$359,619.00

On what date did it become apparent that the receiving account would require an infusion of funds in order to meet current obligations? What was the balance in the account on that date, and what was the balance 30 days prior to that date?

On May 1, 2022, it became apparent that the overtime account required an infusion of funds. The balance on that date was \$239,429.00; 30 days prior it was \$274,549.00.

How was the account used for the source of transferred funds identified? List any other accounts that were also considered (but not used) as the source of the transferred funds.

The Sal/Wage of regular employees account was identified because the BOR hiring plan consisted of some staggered hiring, and there was some attrition. The Training/Seminar accounts were identified because due to the delay in the BOR receiving work, most employees were unable to register for classes and seminars. Advertising was identified because there were fewer outreach engagement plans due to the workload.

Identify any projects, purchases, programs, contracts, or other obligations that will be deferred, delayed, or canceled as a result of the reduction in available spending authority that will result in the account that funds are transferred from.

Training and seminars will be delayed until next year. Outreach engagements will be delayed until the session ends.

If the answer to the above question is "none" then please explain why this account was originally budgeted in a manner that caused an unobligated surplus to develop at this point in the fiscal year.

N/A