



# Board of Commissioners of Cook County

118 North Clark Street  
Chicago, IL

## Legislation Text

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**File #:** 22-5002, **Version:** 1

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### **PROPOSED PAYMENT APPROVAL**

**Department(s):** Office of the Public Guardian, Circuit Court of Cook County

**Action:** Authorization for Payment

**Payee:** Iron Mountain

**Good(s) or Services(s):** Record storage services

**Fiscal Impact:** \$55,171.00

**Accounts:** 11100.1305.35325.550130

**Contract Number(s):** NA

**Summary:** Requesting approval to pay Iron Mountain for offsite Record Storage services rendered while contract negotiations for a new contract are proceeding. The Cook County Public Guardian's Office requires record storage and retention of legal documents. The storage and retention of legal documents of the Cook County Public Guardian's Office wards and clients is mandated by the Illinois Probate Act, the Illinois Marriage Act and the Dissolution of Marriage Act. The Juvenile Court Act also mandates the retention of closed cases for various durations.