



Board of Commissioners of Cook County

118 North Clark Street
Chicago, IL

Legislation Text

File #: 23-2349, **Version:** 1

PROPOSED CONTRACT AMENDMENT

Department(s): County Clerk

Vendor: Institute of Compliance & Learning Inc. Chicago, Illinois

Request: Authorization for the Chief Procurement Officer to Increase contract

Good(s) or Service(s): Financial and Operational Risk Assessment and Process Improvement Plan for Vitals Records, Real Estate and Taxes, Recording Division and the Election / Ethics Division

Original Contract Period: 5/1/2022 - 4/30/2023, with 1- one year renewal options

Proposed Amendment Type: Increase

Proposed Contract Period: N/A

Total Current Contract Amount Authority: \$288,000.00

Original Approval (Board or Procurement): Board 4/7/2022, \$288,000.00

Increase Requested: \$288,000.00

Previous Board Increase(s): N/A

Previous Chief Procurement Officer Increase(s): N/A

Previous Board Renewals: N/A

Previous Chief Procurement Officer Renewals: 4/27/2023, 5/1/2023 - 4/30/2024

Previous Board Extension(s): N/A

Previous Chief Procurement Officer Extension(s): N/A

Potential Fiscal Impact: FY 2023 \$216,000.00; FY 2024 \$72,000.00

Accounts: 11000-1110-35610-520830

Contract Number(s): 2205-12282

Concurrences:

The contract specific goal set on this contract is zero.

The Chief Procurement Officer Concurs.

Summary: This increase will allow the County Clerk office to continue to receive services. The services provide Financial and Operational Risk Assessment and Process Improvement Plans for Vital Records, Real Estate and Taxes, Recording Division and the Election / Ethics Division.

This is a Sole Source Procurement pursuant to Section 34-139 of the Cook County Procurement Code.